SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)

Finance, Administration, Legal, and Public Information Committee Meeting

Tuesday, January 15, 2013

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA – W met on January 15, 2013 with the following members present: Mr. Dauphin, chairman, Mr. Camnetar and Ms. Maclay (who arrived later in the meeting.) Mr. Miserendino, Mr. Bosch and Ms. Rogers were also in attendance. Ms. Wallace, from CPRA, and Mr. Avant, Mr. Colvin and Mr. Pickering, legal counsel, also attended.

Mr. Dauphin called the meeting to order in the Commissioners’ meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana, at approximately 6:00 PM.

The Committee unanimously approved the agenda as amended.

There were no public comments.

The Committee reviewed and unanimously approved the minutes from the previous meeting dated December 11, 2012.

Mr. Miserendino presented an updated review of the land acquisition report.

At this time, Ms. Maclay arrived at the meeting. Mr. Miserendino recognized Mr. Colvin, who presented a draft of an agreement whereby his law firm would represent SLFPA-W in a legal action regarding the Macondo oil spill in 2010. At the direction of the Committee, Ms. Maclay signed the agreement. A resolution to ratify the Committee’s decision to sign the agreement, with Ms. Maclay’s recusal, will be presented at the next Board meeting. The Committee recommended approval by the Board.

Mr. Bosch presented the check register, budget, and financial statements for SLFPA – W and its member districts. The Committee unanimously agreed to recommend acceptance of the reports by the Board.

Mr. Bosch presented the 2013 amended budget for review. He will continue to update the Committee at every monthly meeting.

The Committee reviewed Commissioners’ expense reports, and approved them for payment.

Mr. Miserendino presented a resolution to use emergency funds for Hurricane Isaac expenses. The Committee agreed to recommend acceptance by the Board.

Mr. Miserendino presented a comparison of last year’s Board travel expenses to those of the current year. A discussion followed, and no action was taken.

Mr. Miserendino presented a report showing cell phone usage for the Authority’s employees. The Committee agreed that the Authority should discontinue payment of cell phone service for all employees, except the Director of Operations, the Regional Director and the President.

Mr. Miserendino reviewed the impending purchase of two (2) heavy equipment trailers. The bid will be opened on Tuesday, January 22, 2013 at 1:00 PM. A resolution for this purchase will be presented to the Board at its next meeting. The Committee unanimously agreed to recommend approval by the Board.

Mr. Miserendino led a discussion on a Call-In Policy for employees. After discussion, the Committee agreed that this policy be brought to the Board for a vote at next month’s meeting; they unanimously recommended approval by the Board.

Mr. Miserendino led a discussion on a Tardiness Policy for employees. After discussion, the Committee agreed that this policy be brought to the Board for a vote at next month’s meeting; they unanimously recommended approval by the Board.

Mr. Miserendino led a discussion on a new Grievance Policy for employees. Mr. Falcon presented his comments on this, relative to Civil Service requirements. The Committee requested that he revise this policy, based on input from the Committee. He agreed to do this, and will present a new version for discussion at next month’s Committee meeting.

The Committee agreed to defer discussion about the development of an Employee Recognition Program until the next Committee meeting.

The Committee agreed to defer discussion about the development of a Compliance Program until the next Committee meeting.

The Committee agreed to defer discussion about the development of a Safety Program until the next Committee meeting.

The Committee agreed to defer discussion about the status of the work order system project until the next Committee meeting.

Mr. Dauphin announced that the next regularly scheduled Committee meeting will be held on Wednesday, February 13, 2013 at 6:00 PM in the Commissioners’ meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting adjourned at approximately 7:40 PM.